



## BUCKSKIN SANITARY DISTRICT

P O Box 5398  
Parker, AZ 85344

Board of Directors:

Shelly Rohde Gary Svider William Risen Gary Hansen Robert Troxler

Pursuant to Arizona Revised Statute §38-431.02, notice is hereby given to the members of the Buckskin Sanitary District Board of Directors, and to the general public, that the Buckskin Sanitary Board of Directors will hold a **Regular Meeting**, open to the public, on **Tuesday, January 19, 2010, at 5:30 p.m.** at the Boat Safety Building Meeting Room, located at 8484 Riverside Drive, Parker, Arizona.

### AGENDA

#### OF THE BUCKSKIN SANITARY DISTRICT BOARD OF DIRECTORS

Tuesday, January 19, 2010 at 5:30 p.m.

Boat Safety Building, 8484 Riverside Dr., PARKER, ARIZONA

1. Call to Order.
2. Presentation by JR Pooler of Pooled Resources
3. Presentation and status report on Holiday Harbor Funding by Chairman

#### CONSENT AGENDA (Discussion and possible action on the following items):

4. A. Approval of Minutes from dated, 12-15-09 Regular Meeting and 1-5-10 Special Meeting.
- B. Approval of Accounts Payable from 12/19/09 – 1/15/10.
- C. Approve to pay vacation due to Doug Konkright based on Quickbook totals in the amount of \$2,688.64.

#### 5. CALL TO THE PUBLIC

*This is the time in our meeting for the Call to the Public. Members of the public are welcome to make public comments at this time. Those wishing to speak may come forward one at a time. Due to requirements under Arizona's Open Meeting Law, Board Members are prohibited from discussing, commenting, or taking action on any issue raised that is not listed on the Board Agenda. Thank you.*

#### REGULAR AGENDA (Discussion and possible action on the following items):

6. (Action Item) Approve/Disapprove Consideration and possible approval of authorization to purchase and install one ( 1 ) E-1 pump to be installed in the existing right-of-way and which will serve the following described parcels of property, commonly known as the Chauncey guest house (Parcel 311-43-006) the Mack Residence (Parcel 311-43-005A) , but will not service the Chauncey Residence (311-43-007) which may require a single family grinder pump. The electric utility to service the E-1 pumps will be installed at the cost of the District.

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The cost of electric service and maintenance of the pumps will be a District expense. Each property owner will be responsible for the cost of connection.

***Suggested motion: I move to approve/disapprove the consideration and approval to purchase and install one (1) E-1 pump in the existing right-of-way which will serve parcel(s) 311-43-006 and 311-43-005A, but not parcel 311-43-007 which may require a grinder pump.***

7. (Action Item) Approve/Disapprove Consideration and possible approval of authorization to purchase and install two (2) E-1 pumps to be installed adjacent to the west right-of-way line of River Drive and to be located on private property which will service parcels 311-66-056,055,054,053,052,051,050 (parcel 050, depending upon engineering, may require a single unit grinder pump). The electric utility to service the two (2) E-1 pumps will be installed at the cost of the District. The cost of electric service and maintenance of the pumps will be a District expense. Each property owner will be responsible for the cost of connection.

***Suggested Motion: Approve/Disapprove purchasing and installing two (2) E-1 pumps that will serve parcel(s) 311-66-056,055,054,053,052,051,050 (parcel 050, depending upon engineering, may require a single unit grinder pump).***

8. (Action Item) Consideration and possible approval/approval of authorization to purchase and install one (1) grinder pump within existing right-of-way to service the following described parcel of property, 311-64-051A, commonly known as the Gene Ohlendorf/Marie Morgan parcel(s). The electric utility to service the one grinder pump will be installed at the cost of the District. The cost of electric service and maintenance of the pump will be billed monthly to the property owner.

***Suggested motion: Approve/Disapprove Consideration and possible approval of authorization to purchase and install one (1) grinder pump within existing right-of-way to service the following described parcel of property, 311-64-051A, commonly known as the Gene Ohlendorf/Marie Morgan parcel(s).***

9. (Action Item) Consideration and possible approval/disapproval of authorization to purchase and install seven (7) grinder pumps to service the following described parcel(s) of property, commonly known as the Rivers Bend and Sunset Cove parcel(s). The electric utility to service the seven grinder pump will be installed at the cost of the District. The cost of electric service and maintenance of the pump will be billed monthly to the property owners.

311-43-009 Fred Crowder  
311-43-010 Gilbert Hasler  
311-43-011 Terry Jones  
311-43-012 Richard Hering  
311-43-013 Tim Smith  
311-43-014 Charlotte Phillippi  
311-43-015 Larry Adams

***Suggested motion: I move to approve/disapprove the Consideration and possible approval of authorization to purchase and install seven (7) grinder pumps to service the following described parcel(s) of property, commonly known as the Rivers Bend and Sunset Cove parcel(s).***

10. Consideration and possible approval to execute a construction change order, subject to receipt of revised construction drawings, to install an 8" sewer line along River Drive to provide service to following described parcel(s) of property, commonly know as the Rivers Bend and Sunset Cove parcel(s). The proposal would result in a gravity system to service the subject parcels.

311-43-009 Fred Crowder  
311-43-010 Gilbert Hasler  
311-43-011 Terry Jones  
311-43-012 Richard Hering  
311-43-013 Tim Smith  
311-43-014 Charlotte Phillippi  
311-43-015 Larry Adams (depending upon engineering this  
Parcel may require a single unit grinder)

***Suggested motion: I approve/disapprove to execute a construction change order, subject to receipt of revised construction drawings, to install an 8" sewer line along River Drive to provide service to following described parcel(s) of property, commonly know as the Rivers Bend and Sunset Cove parcel(s). The proposal would result in a gravity system to service the subject parcels.***

11. (Action Item) Consideration and authorization/non-authorization of Pooled Resources to prepare a report, recommendation and proposed forms of documents for modification of assessments for parcel 311-47-016A, commonly known as the Miller parcel, and parcel 311-66-136, commonly known as the Tony Guardalabene parcel.

***Suggested Motion: I move to approve the Consideration and authorization of Pooled Resources to prepare a report, recommendation and proposed forms of documents for modification of assessments for parcel 311-47-016A, commonly known as the Miller parcel, and parcel 311-66-136, commonly known as the Tony Guardalabene parcel.***

12. (Action Item) Consideration and authorization of Pooled Resources to prepare a report, recommendation and proposed documents to abandon the sewer easement and 8" sewer line located on Parcel 311-47-016A, commonly known as the Miller parcel. Manhole #83A will remain

***Suggested motion: I move to approve the consideration and authorization of Pooled Resources to prepare a report, recommendation and proposed documents to abandon the sewer easement and 8" sewer line located on Parcel 311-47-016A, commonly known as the Miller property. Manhole #83A will remain.***

13. (Action Item) Consideration and approval/disapproval of Arizona State Land Department Right-of-Way Agreement #14-110956 which grants right-of-way to the District up and along Cienega Springs Road to be used in conjunction with the construction, operation and maintenance of the sewer collection system.

***Suggested motion: I move to Approve/Disapprove Consideration and approval of Arizona State Land Department Right-of-Way Agreement #14-110956.***

14. (Action Item) Consideration and possible approval/disapproval to execute a construction change order to relocate lateral lids in dirt areas to 12" below road elevation, approximately 310 lids, with a cost not to exceed \$45.00 per lid.

***Suggested Motion: I move to approve/disapprove Consideration and possible approval to execute a construction change order to relocate lateral lids in dirt areas to 12" below road elevation, approximately 310 lids, with a cost not to exceed \$45.00 per lid.***

15. (Action Item) Approve/Disapprove payment to Stanley Consultants, Inc. for Construction Management Services in the amount of \$371,327.35.

***Suggested Motion: I move to approve/disapprove payment to Stanley Consultants, Inc. for construction management in the amount of \$371,327.35.***

16. (Action Item) Approve/Disapprove payment to Stanley Consultants Inc. in the amount of \$450.16 for Invoice# 113106 dated 9/30/08.

***Suggested Motion: I move to approve/disapprove payment to Stanley Consultants, Inc. in the amount of \$450.16 from Invoice#113106 dated 9/30/08.***

17. (Action Item) Approve/Disapprove the hiring of one of three District Manager's currently being considered after initial interviews and background checks.

***Suggested Motion: I move to approve/disapprove making an offer of \$\_\_\_\_\_ to \_\_\_\_\_ for the position of District Manager as first choice. Should the first choice not wish to accept the offer, I move to approve/disapprove making the same offer to \_\_\_\_\_ as the majority decided second choice.***

18. (Action Item) Consideration and approval/disapproval of a week to week Professional Services Agreement between District and Silex Construction. Mr. J.R. Pooler feels that Mr. Jones will not have ample time to complete everything he is using him for, however, Mr. Pooler is willing to hire Silex Corporation directly, whichever is the decision of the Board and Silex.

***Suggested Motion: I move to approve/disapprove Consideration and approval of a week to week or have Pooler hire Silex directly.***

19. (Action Item) Approve/Disapprove new Health Insurance proposal from Myron DesChene Insurance Center for three full time employees.

***Suggested motion: I move to approve/disapprove new Health Insurance proposal from Myron DesChene Insurance Center for three full time employees***

20. (Action Item) Approve/Disapprove an increase in our current insurance policy with Canyon Crest Insurance Services, Inc to protect against employee theft, known as a crime limit.

***Suggested motion: I move to approve/disapprove increasing current coverage on our existing insurance policy with Canyon Crest Insurance Services, Inc. to protect against employee theft, known as a crime limit.***

21. (Action Item) Approve/Disapprove appointing a Board Member to negotiate office space from David Plunkett at 8840 Riverside Dr. Parker, AZ not to exceed \$1000 per month.

***Suggested motion: I move to approve/disapprove appointing a Board Member to negotiate office space at 8868 Riverside Dr. not to exceed \$1000.***

22. (Action Item) Approve/Disapprove sending Steve Jackson to the 2010 Wastewater Conference in Laughlin, NV on 1/26/2010-1/28/2010 at a cost of \$175.00 plus room, meals and mileage.

***Suggested motion: I move to approve/disapprove sending Steve Jackson to the 2010 Wastewater Conference in Laughlin, NV on 1/26/2010-1/28/2010.***

23. (Action Item) Approve/Disapprove sending representation to Washington D.C. to appeal for funding assistance for the District for 2010.

***Suggested motion: I move to approve/disapprove sending Representation to Washington D.C. to appeal for funding assistance in 2010.***

24. (Action Item) Approve/Disapprove the organization and election of the Board Officers for the calendar year 2010.

***I move to approve/disapprove the election of new Board Officers for the calendar year 2010.  
I move to approve/disapprove convening into Executive Session, second and vote:***

***Convene into Executive Session***

**EXECUTIVE SESSION**

25. Discussion and possible action to go into Executive Session pursuant to A.R.S. 38-431.03(A)(3), for the purpose of discussion or consultation for legal advice with the attorney of the public body pertaining to changes, ratifications or agreements for residents of Phase 2 and 3 as listed in Agenda Items 5 through 13. Also A.R.S. 38-431.03 (A)(1) Discussions or consideration of employment for District Manager position.

26. (Action Item) Approve/Disapprove Date and Time for Regular Meetings in 2010.

27. Next Regular Meeting will be held \_\_\_\_\_.

28. Adjournment

This notice/agenda was posted at the Buckskin Sanitary District office located at 10230 Riverside Drive, Suite # 4 on Friday, January 15, 2009, on or before the hour of 4:30 p.m.

Posted by: \_\_\_\_\_

REGARDING ANY OF THE AGENDA ITEMS, PURSUANT TO A.R.S. §38-431.03 (A)(1), §38-431.03(A)(2), §38-431.03(A)(3), AND §38-431.03(A)(4), NOTICE IS HEREBY GIVEN TO THE BOARD OF DIRECTORS OF BUCKSKIN SANITATION AND THE GENERAL PUBLIC THAT THE BOARD MAY VOTE TO GO INTO EXECUTIVE SESSION, WHICH WILL NOT BE OPEN TO THE PUBLIC, FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS, DISCUSSION OR CONSIDERATION OF RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION, FOR OBTAINING LEGAL ADVICE FROM ITS ATTORNEY(S), OR FOR DISCUSSION OR CONSULTATION WITH ITS ATTORNEY(S) IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEY(S) REGARDING PENDING OR CONTEMPLATED LITIGATION. PLEASE NOTE THIS TENTATIVE AGENDA MAY BE CHANGED PRIOR TO THE SCHEDULED MEETING. ANYONE INTERESTED IN OBTAINING A COPY OF THE FINAL AGENDA FOR THE MEETING SHOULD CONTACT THE BUCKSKIN SANITATION DISTRICT OFFICE AT (928)667-7197 WITHIN TWENTY-FOUR (24) HOURS OF MEETING. This notice is posted at Buckskin Sanitary District Office

NOTE: The items set forth may be addressed by the Board in any order. A copy of the agenda background material provided to the Board Members, with the exception of material related to possible executive sessions, is available for public inspection at the District Office at the address noted above.

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